



Greetings,

Each year we reach out to you, the business, that without you helping us get the information we need by completing this material questionnaire, we would not be able to properly report and identify the areas in which we need help with the most. Thank you in advance for taking the time to fill in this important data. The information you provide for your business is crucial to monitoring the Ross, Pickaway, Highland, Fayette (RPHF) Solid Waste Management District’s progress towards achieving Ohio’s recycling goals.

Your information will be combined with information submitted by other businesses and used to calculate the amount of material commercial businesses recycled in the Ross, Pickaway, Highland, Fayette Solid Waste Management District and Ohio in 2023. Your responses **will not** be reported individually; all data will be summarized by the North American Industry Classification System (NAICS) category.

For assistance completing this form or any questions related to the questionnaire, please contact the Ross, Pickaway, Highland, Fayette Solid Waste Management District’s Director, Erica Tucker at [etucker@pickawaycountyohio.gov](mailto:etucker@pickawaycountyohio.gov) or (740) 420-5452.

Please complete and submit this questionnaire no later than 4/30/2024.

Options for Returning the Completed Questionnaire:

- **Scan & Email directly to:** Erica Tucker, [etucker@pickawaycountyohio.gov](mailto:etucker@pickawaycountyohio.gov)  
Subject Line: 2023 data Business Questionnaire
- **NEW Online survey:** <https://forms.office.com/r/UqL3fXpE4f> or scan the QR code >
- **Mail to:** RPHF SWD, PO Box 1124 Circleville, Ohio 43113



Instructions for Table A:

Please provide all information requested in **Table A** below. Even if your business does not currently recycle or is unable to report quantities of materials recycled, please complete **Table A**. Doing so will allow the Ross, Pickaway, Highland, Fayette Solid Waste Management District to contact you in the future to discuss your recycling needs.

Table A: Company Information		
Name:	County:	Store I.D.
Address:	City:	Zip:
Contact Person:	Title:	
Email:	Telephone Number (include area code): ( ) -	
Primary NAICS:	Secondary NAICS:	Number of full-time employees:
Would you like to be contacted by your local solid waste management district for recycling assistance? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Instructions for completing Table B:

**Table B** provides a list of common materials that are recycled by commercial businesses in Ohio. Please indicate the unit of each quantity of material that is reported (pounds, tons, or cubic yards). Provide any comments related to each material, as necessary. Please do not report any liquid waste, hazardous waste, or construction & demolition debris.

The list in **Table B** is not all-inclusive. If your business recycles a material that is not listed in **Table B**, please enter the name and quantity of that material on a line labeled “Other.” Some materials may not apply to your operation. Some of the listed materials are broad categories. For example, “Plastics” includes plastics #1–7, plastic films etc. Please refer to the “**Materials Cheat Sheet**” attached to this document for examples of materials and definitions. If you do not currently track this information internally, your solid waste hauler or recycling processor may be able to provide it upon request. The Ross, Pickaway, Highland, Fayette Solid Waste Management District may also be able to provide you with assistance.

<b>Table B: Quantities of Recycled Materials</b>			
<b>Recyclable Material Category</b>	<b>Amount Recycled in 2023</b>	<b>Units</b>	<b>Name of hauler or processor that takes the material/ other Comments</b>
Lead-Acid Batteries		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Food		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Glass		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Ferrous Metals		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Non-Ferrous Metals		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Corrugated		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
All Other Paper		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Plastics		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Textiles		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Wood		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Rubber		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Commingled		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Yard Waste		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Other:		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Other:		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Other:		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Other:		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Other:		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Other:		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Other:		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Other:		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	

<b>Table C: Please provide any additional information, comments, suggestions, questions etc.</b>

Thank you again for taking the time to complete this questionnaire. Please contact us with any questions.

Erica Tucker, District Director  
 Ross, Pickaway, Highland, Fayette Solid Waste Management District  
 PO Box 1124 | Circleville, OH 43113  
 Phone: 740.420.5452  
 Email: [etucker@pickawaycountyohio.gov](mailto:etucker@pickawaycountyohio.gov)

# Materials Cheat Sheet

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## Food

- Compostable food waste
- Food donations

## Glass

- Bottles (any color)
- Jars

## Ferrous Metals

- Mild Steel
- Carbon Steel
- Stainless Steel
- Cast Iron
- Wrought Iron

## Non-Ferrous Metals

- Aluminum
- Copper
- Brass
- Silver
- Lead
- Misc. Scrap Metals

## All Other Paper

- Office paper
- Paperboard
- Newspapers
- Folders
- Telephone Books
- Magazines
- Catalogs
- Junk Mail

## Plastics

- Plastics #1-7
- Plastic Bottles
- Plastic Jugs
- Shrink Wrap
- Plastic Films
- Coat Hangers

## Textiles

- Fabrics
- Clothes
- Carpet

## Wood

- Bark
- Woodchips
- Sawdust
- Scrap Wood
- Shipping Pallets
- Boards

## Commingled Recyclables

- This is a mix of several different materials that are placed into one container and hauled for recycling. It can include all or a combination of the materials listed above.
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## Examples of materials that fall under "Other"

- Appliances
  - Household Hazardous Waste
  - Used Motor Oil
  - Electronics
  - Scrap Tires
  - Dry Cell Batteries
  - Any other solid waste that is recycled at your facility
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**Estimating recycling tonnages** – if you are not able to obtain exact tonnages of materials recycled, there are numerous ways to estimate the amount of material recycled in any given year. Below are some common conversion factors that may assist you with your estimations:

MATERIAL TYPE	DENSITY (LB/CU YARD)
MIXED PAPER RECYCLING	484
BOTTLES & CANS	200
SINGLE STREAM RECYCLING	139
CARDBOARD	100

- (size of container (in cubic yards) X number of collections per month X 12) X density (see table above) = Total Pounds per Year
- 2,000 pounds = 1 ton

For more assistance, contact your local solid waste management district.

RPHF SOLID WASTE MANAGEMENT DISTRICT  
740-420-5452